

WEA Council Terms of Reference

Last Updated: N/A

Date of approval by Board of Trustees: 10 January 2024 – including learners, volunteers, and staff Association.

Membership

The membership of the WEA Council shall include up to 28 members as follows:

- x 3 Trustees (President, one other Association Officer, and one other Trustee)
- x Up to 5 Branch/Local Association volunteers (to be elected by the Association Membership)
- x Up to 5 LAP representatives (to be elected by the Association)
- x Up to 5 learners (to be nominated by Heads of Region/Schools)
- x Up to 3 teaching staff (to be elected by WEA staff)
- x Up to 3 non-teaching staff (to be elected by WEA staff)
- x Up to 4 co-opted members representative of the wider community sector, appointed on the recommendation of Nominations Committee

The Chair of WEA Council shall be ex officio the President, as elected by the Association Membership and appointed as Trustee by the Board of Trustees.

The Chief Executive/General Secretary or their delegated representative shall attend meetings of the WEA Council. Other members of WEA's Executive shall be invited to attend meetings of the Council from time to time, as appropriate.

Secretariat shall be provided by the Head of Corporate Governance or their delegated representative.

Quorum

A quorum shall be half of the membership of Council plus one additional member of Trustees.

¹ Articles 9-10 of WEA's Articles of Association define Association Members as individuals who are admitted to the Association in accordance with Regulations. Regulation 2.1 defines Association Membership as open to all learners on WEA courses and programmes, and supporters of the Association and its object and activities. This definition of Association Membership is followed throughout this paper.

